**SUMMARY**

**Position:** 2018-2019 GPSG Vice President (May 1, 2018-May 1, 2019)

**Position Type:** Elected Officer

**Eligibility:** All full-time IU Bloomington graduate and professional students for the 2018-2019 school year

**Remuneration:** $1,000 fellowship ($500/per semester)

**Time Commitment:** Approximately 5-10 hours a week

**Sponsoring Units:** GPSG and University Graduate School

**Platform Submission Deadline:** Thursday, March 1, 2018 by 11:59pm

**Submission Instructions:** In a single pdf file, submit this completed application form followed by your Platform. All applications must be submitted to the GPSG Canvas Page under the assignment entitled “Executive Committee Applications”. Save your submission with the following naming convention: VP*\_Lastname\_Firstname*

**Election Process***:* All candidates who submit a platform by the deadline will be asked to give a speech (2-3 mins) followed by Q&A at the March GPSG Assembly (3:30pm March 9th, Woodburn 101); Elections will be conducted by the current [**GPSG Assembly**](http://www.indiana.edu/~gpso/adv/gpsg-assembly/); Elections will be held in the following order: President, Vice President, Treasurer

The Graduate and Professional Student Government (GPSG) serves over 10,000 graduate and professional students at IU Bloomington through providing academic support, advocacy, community building, and resources. [**GPSG Website**](GPSG%20Website)

*NOTE: Applicants are encouraged to apply to all positions of interest. Once an individual is selected for a position, they will no longer be eligible for subsequently filled positions. GPSG positions will be filled in the following order: President, Vice President, Treasurer, Hired Staff, then Elected Officers.*

**VICE PRESIDENT DUTIES AND RESPONSIBILITIES:**

* Fulfill the duties and responsibilities outlined in the [**GPSG Constitution and Bylaws**](http://www.indiana.edu/~gpso/about/)
* Sit on GPSG Executive Committee and other relevant university committees
* Conduct the annual audit of the GPSG Assembly to ensure equitable distribution of seats
* Maintain & enforce GPSG’s governing documents
* Keep minutes for GPSG’s Assembly and Executive Committee Meetings
* Promote Representative engagement
* Conduct Assembly votes through Canvas
* Assist GPSG President as needed

**TIME COMMITMENT INCLUDES:**

* Training meetings (some in April and a one-day GPSG fall training in mid-August)
* Informational Presentations at new graduate student orientations
* Monthly GPSG Assembly meetings
* Twice-monthly GPSG Executive Committee meetings
* Minimum of 1 GPSG Programming event per month

**\*\*All applicants are encouraged to contact the current GPSG Vice President via** [**vpotgpsg@indiana.edu**](mailto:vpotgpsg@indiana.edu) **to develop a more robust understanding of the position.**

**Name:**

**Area of Study:**

**Email:**

**Phone Number:**

***On the next page, type your platform to be shared with GPSG Representatives and the greater graduate and professional student body. (500 words or less, including section headers) This document should be able to stand alone. Use this opportunity to share your interest, qualifications, and plans for the upcoming year based on the duties and responsibilities listed above.***